Dear Parents,

 We are so excited about your child coming into our 2nd grade classes. We know you are eager to get ready for your new class, so we wanted to inform you of our supply request. In the interest of fairness, we would like all children to have the same kind of supplies. As teachers, we receive a discount when ordering for our classrooms. **We are requesting a $20 donation to cover the cost of these supplies for the year.**

 The **$20** will cover organizational items such as sturdy folders, spiral notebooks, and journals. We will also provide crayons, pencils, glue, erasers, rulers, correcting pens, highlighters, markers and various types of paper. We will replenish these supplies as needed.

 Please send cash or checks (made payable to **George Kelly PTO** with your **second grade teacher’s name** in the memo line). We hope that you find this policy will be more helpful as we will make sure your child has the supplies they need in the classroom. You won’t have to run out and go shopping at the last minute!!!

 We know that budgets are tight, as are our own classroom budgets. Therefore, we truly appreciate all donations. **In addition to the $20 donation**, we can use any of the below items throughout the year.

* Additional $5 donation to help cover the cost of science supplies
* Bandaids, Bandaids, and more Bandaids
* Kleenex, Kleenex, Kleenex and more Kleenex ☺
* White Copy paper
* Wide-Ruled lined paper
* Clorox wipes
* Hand sanitizer
* Large Low Odor whiteboard markers (Expo brand comes cleanly off the whiteboards)
* Small prizes and stickers (Dollar Store, Oriental Trading Company, etc.)

We look forward to meeting you soon!

 The 2nd grade team